



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 30th, 2025

Brown Road Estates LLC
1410 W Dolarway Rd Suite 301
Ellensburg, WA 98926

Joel Greear
1410 W Dolarway Rd Suite 301
Ellensburg, WA 98926

**RE: Brown Road Estates LLC Long Plat (LP-25-00003) and SEPA Checklist (SE-25-00005) –
Deemed Complete**

Parcel# 618133

Dear applicants,

The application packet for a 9-lot plat was received on April 21st, 2025 and the application for a SEPA Checklist was received on February 24th, 2025, and both were determined **complete** on April 30th, 2025. The proposed plat includes 9 residential lots ranging in size from 5.0 acres to 5.76 acres totaling 45.77 acres. The subject is parcel 618133, in section 3 & 4, township 17, range 18, W.M., Kittitas County. The property bears Kittitas County Map number 17-18-03020-0012.

In accordance with the provisions of KCC 15A.03.060, the following will occur:

1. Posting of the property by the applicant is required prior to the notice of application. CDS will provide instructions on adequate posting. Signage may be obtained at the Community Development Services offices during regular business hours. The signage will be available for pickup by May 1st, 2025.
2. A Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal. Consideration of written comments from adjacent property owners and public agencies will be incorporated in the staff report.
3. As requested by the County, additional materials may be required before this matter is brought before the Hearings Examiner.
4. An open record hearing will be scheduled before the Kittitas County Hearings Examiner to consider the application where public testimony may be given and a final decision will be made.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7048 or by e-mail at ellie.myers@co.kittitas.wa.us.

Sincerely,

Ellie Myers
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926